city of san luis obispo
parks and recreation department

City of San Luis Obispo

BANNER PERMIT APPLICATION

Please submit the completed Banner Permit Application and fee to the Parks & Recreation Department, 1341 Nipomo, San Luis Obispo, CA 93401 no later than two weeks prior to the requested install date. Upon approval, a Banner Permit will be issued and mailed to the Permittee. **The Banner Permit Fee is $176.00 and the Permit Processing Fee is $8.00**. If you have any questions, please call (805) 781-7303.

Organization:

Address:	City/State/Zip:
Contact Person:	
Phone:	Email Address:
Event:	Event Date:

BANNER LOCATION: (CHECK ONE) ☐ **Marsh Street** ☐ **Higuera Street**

INSTALL DATE: (Monday)	**REMOVE DATE: (Monday)**

BANNER WORDING (lettering shall not be less than 6" in height)
LINE #1:
LINE #2:
LINE #3:
LINE #4:

The City of San Luis Obispo Public Works Department will install and remove the banner. All banners must be delivered to the City's Corporation Yard, 25 Prado Road, at least two working days prior to the installation date. Banners which are not delivered on time may not be installed. All banners must be picked up from the City's Corporation no later than two working days following the removal date. **Banners not picked up on time will be stored for a period not exceeding 30 days at a rate of $5.00 per day; after 30 days, the banner will be disposed of.**

SIGNATURE:	**DATE:**

PRINT NAME:

SUBMIT