

Appeal Form (\$261 Fee)
(Fee must accompany original signed appeal form)

Appellant Information:

Name: _____

Mailing Address: _____

Phone: _____ Fax: _____

In accordance with the procedures set forth in **Title 17, Chapter 17.66** of the San Luis Obispo Municipal Code, I hereby appeal the decision of the:

- Minor or Incidental Architectural Review (appealed to the ARC)
- Zoning Hearing Officer - Administrative Hearing (appealed to Planning Commission)
- Community Development Director (appealed to the Planning Commission)

If an action by the Architectural Review Commission, Cultural Heritage Committee or Planning Commission is being appealed, an "Appeal to the City Council" form is needed and can be obtained from the City Clerk's Office.

Subject of Appeal:

The date the decision being appealed was rendered: _____

Project address: _____ Application number: _____

Explain specifically **what** action(s) you are appealing and **why** you believe your appeal should be considered. You may attach additional pages, if necessary:

Signature of Appellant

Date

Office Use Only:
Payment/check Information:

Filing Fee: Paid _____
N/A _____
Revised: 7-1-11

Chapter 17.66 APPEALS

Sections:

- 17.66.010 Standing to appeal.**
- 17.66.020 Time limits.**
- 17.66.030 Course of appeals.**
- 17.66.040 Content of appeals.**
- 17.66.050 Hearings and notice.**

Any person may appeal a decision of any official body, except that administrative decisions requiring no discretionary judgment, as provided in Chapter 1.20, may not be appealed. (Ord. 941 § 1 (part), 1982: prior code § 9204.8(A))

17.66.020 Time limits.

Appeals must be filed within ten (10) calendar days of the rendering of a decision which is being appealed. If the tenth day is a Saturday, Sunday or holiday, the appeal period shall extend to the next business day. (Ord. 941 § 1 (part), 1982: prior code § 9204.8(B))

17.66.030 Course of appeals.

A. Decisions of the Director shall be appealed to the Planning Commission. Such appeals shall be filed with the Director.

B. Decisions of the Planning Commission shall be appealed to the Council. Such appeals shall be filed with the City Clerk. (Ord. 941 § 1 (part), 1982: prior code § 9204.8(C))

17.66.040 Content of appeals.

The appeal shall concern a specific action and shall state the grounds for appeal. (Ord. 941 § 1 (part), 1982: prior code § 9204.8(D))

17.66.050 Hearings and notice.

A. Action on appeals shall be considered at the same type of hearing and after the same notice that is required for the original decision.

B. Once an appeal has been filed, it shall be scheduled for the earliest available meeting, considering public notice requirements, unless the appellant agrees to a later date. (Ord. 941 § 1 (part), 1982: prior code § 9204.8(E))