



Community Development Department, 919 Palm Street, San Luis Obispo, California 93401. (805) 781-7170

Information on this list must be submitted to facilitate preliminary review of your project. Detailed and specific information will help staff better understand your project information needs. This is not intended to be an exhaustive list as other information may be required upon full application submittal. THIS IS NOT A COMPLETENESS REVIEW.

Pre-Application Review

Fee: \$521, w/ Site Visit: \$1042

*Application fee will be credited for applications submitted within six months

Effective: 7-01-11

Deliverables: Preliminary review for "red flag" items, Pre-application meeting with relevant departments, Follow-up e-mail with meeting notes

Applicant City

Completed Planning Application Form: Applications can be obtained from the Community Development Department or by mail, fax, or at www.slocity.org.

Project Description Statement: A written description including project purpose or design rationale. Indicate specific questions you want answered. Include any other documents that may assist staff to answer the questions you want resolved through the pre-application process. Photographs of site and surroundings are encouraged.

6 sets of plans, folded, 1"=10' min. scale (All plans should be in U.S. Customary or English Units)

Each set of plans must contain:

Project statistics. Including the zoning and current uses of the site, total square footage, the area of the site to be covered by structures, density calculations, parking calculations and total area of landscaping excluding setback areas and the total number of new and existing dwelling units listed by number of bedrooms.

Preliminary site plan. At a minimum include: building footprints, existing and proposed impervious surfaces, existing and proposed drainage patterns, dimensioned property lines and all building setbacks; location, name and width of adjacent rights-of-way; location and width of all waterways, top of bank and riparian vegetation; proposed improvements and demolitions; dimensions of all parking spaces and bays; walls, fences and exterior lights; location of recycling and refuse enclosures; trees (to be removed or retained), landscaping and outdoor use areas; general footprints of and distance to nearest structures on adjacent property, north arrow and scale.

Infrastructure. Show existing and proposed frontage improvements and utilities, including hydrants and other fire, life, safety equipment.

Preliminary Elevations. Show all sides of proposed buildings and existing buildings to remain indicating the form and general exterior treatment of buildings.

I, the undersigned Applicant/Representative, do verify that all the items necessary for this project and as checked above are included in the attached submittal.

Name (Printed)

Signature

Date