



Community Development Department, 919 Palm Street, San Luis Obispo, California 93401. (805) 781-7170

Information on this list must be submitted for your project to be accepted for processing, reviewed and scheduled for hearing. These are the minimum requirements and additional information and plans may be required to evaluate your application following initial review by staff. Applications not containing the necessary information as shown on the checklist will not be accepted for review. Check each box to indicate that you have provided the appropriate information.

# High Occupancy Residential Use Permit

Application Fee: \$814  
Effective: 7-01-11

Applicant City

**Completed Planning Application Form:**  
Applications can be obtained from the Community Development Department or by mail, fax, or at [www.slocity.org](http://www.slocity.org).

**Description of the proposed use:**  
Please provide a detailed description of the proposed use including: the proposed number of adult occupants, the gross floor area of the dwelling, the number of bathrooms in the dwelling, and the number of off-street parking spaces dedicated to the dwelling.

**Statement:**  
Clearly describe any requested exceptions to the City's Property Development Standards, Section 17.16 in the Zoning Regulations. If you are unsure, a planner can assist you in determining if an exception is required.

(All plans should be in U.S. Customary or English Units)

**3 sets of plans, folded, 1"=10' min. scale, and 1 set of plans reduced to 8 1/2" x 11"**

Each set of plans must contain:

**Project statistics.** Including the zoning and current uses of the site, total square footage, the area of the site to be covered by structures, density calculations, parking calculations and total area of landscaping excluding setback areas and the total number of new and existing dwelling units listed by number of bedrooms.

**A site plan.** At a minimum include: building footprints, existing and proposed impervious surfaces, existing and proposed drainage patterns, dimensioned property lines and all building setbacks; location, name and width of adjacent rights-of-way; location and width of all waterways; proposed improvements and demolitions; dimensions of all parking spaces and bays; walls, fences and exterior lights; location of recycling and refuse enclosures; landscaping and outdoor use areas, distance to nearest structure on adjacent property, north arrow and scale.

**Water Efficient Landscape Standards**  
a) The square footage of each Hydrozone area (landscaped areas having plants with similar water needs, served by valves with the same irrigation schedule)  
b) Completed Worksheet for Maximum Applied Water Allowance and Estimated Total Water Use calculations

[Can complete online & print, or download Excel worksheet from <http://www.slocity.org/utilities/download/Indscpcalc.xls> ]



Applicant City

**Low Impact Development (Stormwater Requirements)**

- a) **Tier 1 Projects.** Any project that creates between 2,500 sf to 5,000 sf of increased impervious surface. A Tier 1 project is required to utilize at least one (1) stormwater runoff reduction (LID) measure from the list below.
- b) **Tier 2 Projects.** Any project that creates more than 5,000 sf of increased impervious surface. A Tier 2 project is required to utilize at least two (2) stormwater runoff reduction (LID) measures from the list below.
- c) **Tier 3 Projects.** The following projects are considered Tier 3 projects. Tier 3 projects require at least two (2) LID measures, from the list below, that retain or reduce runoff and may be subject to further requirements upon review.
  - Automotive repairs shops
  - Commercial developments of 100,000 sf or more
  - Gasoline stations
  - Parking lots larger than 5,000 sf that are potentially exposed to stormwater runoff
  - Parking lots of 25 spaces or more that are potentially exposed to stormwater runoff
  - Single family residential homes on hillsides
  - Residential tentative subdivision maps with a potential of 5 or more units
  - Restaurants

**LID Measures**

- Rain garden
- Vegetated swales
- Hollywood driveway
- Bio-retention system
- Infiltration planters
- Amend soils
- Down-spout disconnect
- Reduce roadway surface (where permitted)
- Porous paving systems
- Open-cell block pavers
- Open-joint block pavers
- Porous turf pavement
- Pavement disconnection
- Rain barrel
- Rain water harvesting
- Green roofs
- Stormwater ponds
- Wetland creation
- Other, as approved by this agency

**Trees on site plan.** The site plan must include the following information about trees. Show the location, type, trunk and canopy diameter of all trees on the property and indicate status (e.g. to be removed, maintained, or relocated).

**Creek Setbacks.** The location of top of bank and of riparian vegetation shall be shown on all project plans subject to City approval. The location of these features is subject to confirmation by the Community Development Director, based on observation of actual conditions and, as needed, the conclusions of persons with expertise in hydrology, biology, or geology.

**Frontage improvements and utilities.** Also on the site plan show the existing and proposed frontage improvements for all streets adjacent to the property; include sidewalk, curb, gutter, driveway approach, storm drain inlets, retaining walls, parkways, and street trees. Show all utilities infrastructure such as power poles, service drops, light poles and all proposed and existing water and sewer lines.

**Fire hydrants.** Indicate the location and distance to the two (2) closest fire hydrants on the site plan.

**Fire sprinkler information.** Show the location of the backflow prevention device on the site plan. Show the proposed location of the fire sprinkler water lateral on the site plan. Show the location of the fire sprinkler riser and the fire department connection on the schematic floor plan.

**Elevations.** Show all sides of proposed buildings and existing buildings to remain, dimensioned maximum height of building from average natural grade, signs, and proposed screening of exterior mechanical equipment. Indicate materials and colors of all exterior surfaces and features.

**Schematic floor plans.** Include interior building layouts, existing and proposed rooms or use areas, square footages of bedrooms, entrances and emergency exits, relationship to exterior use areas.

Other:

End Note: See Resource list of documents at <http://www.slocity.org/communitydevelopment/docsandforms/adcodesdocs.asp>

I, the undersigned Applicant/Representative, do verify that all the items necessary for this project and as checked above are included in the attached submittal.

Name (Printed )

Signature

Date